

# Pass Refund/Credit Request Form

In light of the service disruption in November, the London Transit Commission is providing customers with November passes the option of either a refund (which will be issued via cheque) or a credit toward the purchase of a January 2010 pass.

The following table sets out the applicable refund/credit amounts for the un-used portion of the November passes.

Pass Type	Refund/Credit Amount
Citipass	\$ 40.50
Monthly Post Secondary	\$ 35.00
Senior Pass	\$ 28.75
Weekday Pass	\$ 36.15

- Please Note:
1. Refunds for passes issued by the City of London Community and Social Services Department will be provided directly to the City of London.
  2. Refunds for Tuition Based Passes issued by the University of Western Ontario, the Society of Graduate Students, and Fanshawe College will be provided directly to the respective Student Councils.

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## Section I – Selection of Refund or Credit

Please complete the section below indicating whether you would prefer a refund or a credit, and follow the steps indicated to complete the process.

Credit (Submit form at counter)       Refund (complete remainder of form and submit at counter)       Pass Id Number

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## Section II – Complete only if Refund is Requested

In order to receive a refund for the un-used portion of your November 2009 London Transit Commission monthly pass, please complete the following information (required to issue a cheque) and attach your November pass to this form. The pass will be assessed to ensure it qualifies for a refund, and will be returned via mail with the refund cheque. Refund cheques will be processed within 10 business days.

### Personal Information for Refund (please print legibly):

Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Postal Code: \_\_\_\_\_

Phone: \_\_\_\_\_

*I acknowledge that I have read and understand the information on this form.*

**Attach  
Pass Here**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

