

**MINUTES OF THE ACCESSIBLE PUBLIC TRANSIT SERVICE ADVISORY
COMMITTEE HELD AT LONDON TRANSIT COMMISSION BOARD ROOM
ON THURSDAY, AUGUST 13, 2009**

Those present were: Ms. B. Quesnel – Chair
Ms. M. Dyer – Vice Chair
Mr. G. Doerr
Mr. J. Fawcett
Mr. R. Loveless

Absent: Mr. D. Whatmore
Ms. W. Cane

Also present were: Mrs. K. Paleczny – Director of Finance & Administration
Mr. L. Ducharme – General Manager
Mr. C. Murphy – Supervisor LCTB

**Completion and
Acceptance of
Agenda**

The Chair called for acceptance of the agenda as amended. Mr. Fawcett moves, seconded by Ms. Dyer, the acceptance of the agenda as amended. CARRIED.

**Disclosures of
Interest**

The Chair called for disclosures of interest with respect to the agenda. There were no conflicts of interest declared.

Minutes

Mr. Fawcett moves, seconded by Mr. Loveless, that the minutes of the meeting held on June 22, 2009, be approved as circulated. CARRIED.

**Letter from C. Roy
Re: 4th Report of
the Accessible
Public Transit
Service Advisory
Committee**

With regard to the letter from Caroline Roy, Secretary, London Transit Commission dated June 25, 2009, regarding the 4th Report of the Accessible Public Transit Service Advisory Committee meeting of June 22, 2009, copy attached, Mr. Whatmore moves, seconded by Mr. Loveless, the letter be noted and filed. CARRIED.

**Letter from
B. Loveless
Re: Use and
Condition of
Replacement
Vehicles by
Primary
Contractor**

With regard to the letter from Bob Loveless, Committee Member, dated August 13, 2009, regarding the use and condition of replacement vehicles by the primary contractor, copy attached, Mr. Loveless moves, seconded by Mr. Fawcett, that the Committee request the Commission direct the Administration to review and report at a future Committee meeting on:

- (i) the primary service contract requirements with respect to the supply and use of replacement vehicles; and
- (ii) the primary service contractor's protocol for use of replacement vehicles and how same reconcile with the requirements of the contract

CARRIED.

**Specialized
Service
Performance
Statistics – July
2009**

With regard to the Specialized Service Performance Statistics – July 2009 report, copy attached, Mr. Fawcett moves, seconded by Mr. Doerr, the report be forwarded to the Commission for their review and consideration.

CARRIED.

**Service Policy
Change Update**

With regard to the Service Policy Change Update report, copy attached, Mr. Fawcett moves, seconded by Mr. Doerr, the report be noted and filed. CARRIED.

AODA Update

With regard to the AODA Update report, copy attached, Mr. Loveless moves, seconded by Ms. Dyer, the report be noted and filed. CARRIED.

**Conventional
Service Policy
Change re: 3-
Wheel Scooters**

With regard to the Conventional Service Policy Change re 3-Wheel Scooters report, copy attached, Mr. Fawcett moves, seconded by Ms. Dyer, the report be noted and filed. CARRIED.

**2010 Operating &
Capital Budget
Programs**

With regard to the presentation from Ms. Kelly Paleczny, London Transit Commission, re 2010 Operating and Capital Budget Programs, Mr. Fawcett moves, seconded by Mr. Doerr, the report be noted and filed. CARRIED.

**Hand Sanitizers
for Specialized
Transit Drivers**

With regard to an inquiry from Mr. John Fawcett, Committee Member, re availability of hand sanitizers for specialized transit drivers, Mr. Fawcett moves, seconded by Ms. Dyer, that the Committee request the Commission direct the Administration inquire and report back as to the primary service provider's policy/protocol, as may be applicable, regarding providing drivers with hand sanitizers, while in service. CARRIED.

**Cleaning of
Securement
Devices**

With regard to an inquiry from Mr. John Fawcett, Committee Member, re cleaning of securement devices, Mr. Fawcett moves, seconded by Mr. Doerr, the Committee requests the Commission direct the Administration to review and report back on the primary service provider protocol for the cleaning of securement devices. CARRIED.

**Passing of, Mr.
Jack Davis,
Commission Chair**

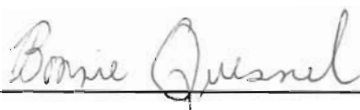
Ms. Bonnie Quesnel, Committee Chair, extended the Committee's sympathy regarding the sudden passing of Mr. Davis, Chair of London Transit Commission and acknowledged the commitment and contribution of Mr. Davis both to public transit and the community at large.

**Date of Next
Meeting**

Thursday, September 17, 2009

Adjournment

Mr. Fawcett moves, seconded by Ms. Dyer, the meeting be adjourned. CARRIED. The meeting adjourned at 12:20 p.m.



B. Quesnel - Chair



K. Paleczny - A/Secretary