

**MINUTES OF THE LONDON TRANSIT COMMISSION  
HELD IN THE COMMISSION BOARDROOM AT 4:30 P.M.  
ON WEDNESDAY, MARCH 25, 2009**

Those present were

Mr. D. Winninger	-	Vice-Chair
Mr. R. Monteith	-	Commissioner
Mr. G. E. Williams	-	Commissioner
Mr. H. L. Usher	-	Commissioner

Absent with regret was

Mr. J. E. Davis	-	Chair
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Also present were

Mr. L. E. Ducharme	-	General Manager
Mr. D. Anderson	-	Director of Plant & Equipment
Mr. J. D. Ford	-	Director of Transportation & Planning
Mr. A. Hynes	-	Director of Human Resources
Mrs. K. Paleczny	-	Director of Finance & Administration
Mrs. C. Roy	-	Secretary

Two delegations and the general public were also in attendance.

**Completion and  
Acceptance of  
Agenda**

The Vice-Chair called for acceptance of the agenda as amended. Mr. Usher moves, seconded by Mr. Monteith, the acceptance of the agenda as amended. CARRIED.

**Disclosures  
of Interest**

The Vice-Chair called for disclosures of interest with respect to the agenda. There were no conflicts of interest declared.

**Minutes**

Mr. Usher moves, seconded by Mr. Williams, that the minutes of the meeting held on February 25, 2009 be approved as presented. CARRIED.

**2<sup>nd</sup> Report  
Accessible Public  
Transit Service  
Advisory Committee**

The Commission received a presentation from Bonnie Quesnel, Chair, Accessible Public Transit Service Advisory Committee, regarding the 2<sup>nd</sup> Report of the Accessible Public Transit Service Advisory Committee meeting held on March 12, 2009, copy attached.

With regard to the presentation and report Mr. Monteith moves, seconded by Mr. Williams that the report be noted and filed. CARRIED.

**Specialized Service –  
Policy Amendments**

With regard to the Specialized Service – Policy Amendments Report, copy attached, Mr. Williams moves, seconded by Mr. Usher, the Commission:

- (i) approve the Specialized Service Policy amendments and effective dates as set out in Enclosure I; and,
- (ii) direct the Administration include, as part of the assessment relating to exercising the renewal option for the primary service provider contract, hold discussions with the contractor on the issue of contractor responsibility for placing/removing infants to/from the vehicle seat on specialized transit vehicle.

CARRIED.

**2008 Auditors'  
Report**

The Commission received a presentation, copy attached, from Ian Jeffreys and David Arnold of KPMG, regarding the 2008 audit and related financial statements.

With regard to the presentation and 2008 Auditors' Report, copy attached, Mr. Williams moves, seconded by Mr. Usher, the Commission:

- (i) approve the Draft 2008 Auditors' Report and Audited Financial Statements, attached as Enclosure I; and,
- (ii) direct the Administration forward the approved Audit Report to Municipal Council for their review and consideration.

CARRIED.

**2008 Pension Fund Audit**

With regard to the 2008 Pension Fund Audit report, copy attached, Mr. Williams moves, seconded by Mr. Usher, the Commission:

- (i) table the draft financial statements, as set out in Enclosure I attached, relating to the non insured pension fund as at December 31, 2008, noting the only outstanding audit requirement relates to the receipt of a required outstanding verification report from Standard Life; and,
- (ii) direct the Administration present at a future meeting the final audited statements, noting the final statements are to be forwarded to the Financial Services Commission of Ontario as required under the Pension Benefits Act.

CARRIED.

**Letter from Kevin Bain, City Clerk, re Reporting back to Board of Control with respect to containing unionized personnel costs**

With regard to the letter from Kevin Bain, City Clerk, dated February 26, 2009 re Reporting back to Board of Control with respect to containing unionized personnel costs, copy attached, Mr. Usher moves, seconded by Mr. Williams, the Commission refer the request to the Administration for preparation of an appropriate presentation at a future Commission meeting. CARRIED.

**Letter from Kevin Bain, City Clerk, re Reporting back to Board of Control with respect to containing non-unionized personnel costs**

With regard to the letter from Kevin Bain, City Clerk, dated February 26, 2009 re Reporting back to Board of Control with respect to containing non-unionized personnel costs, copy attached, Mr. Usher moves, seconded by Mr. Williams, the Commission refer the request to the Administration for preparation of an appropriate presentation at a future Commission meeting. CARRIED.

**Letter from Kevin Bain, City Clerk, re Final Proposed Transportation Standard**

With regard to the letter from Kevin Bain, City Clerk, dated March 10, 2009 re Final Proposed Transportation Standard, copy attached, Mr. Usher moves, seconded by Mr. Williams, the letter be noted and filed. CARRIED.

**Status of Reserve & Reserve Funds - December 31, 2008**

With regard to the Status of Reserve & Reserve Funds - December 31, 2008 Report, copy attached, Mr. Williams moves, seconded by Mr. Monteith, the report be noted and filed. CARRIED.

**2008 Annual Report**

With regard to the 2008 Annual Report, copy attached, Mr. Monteith moves, seconded by Mr. Usher, the Commission:

- (i) approve the Draft 2008 Annual Report; and,
- (ii) direct the Administration forward the 2008 Annual Report to Municipal Council for their review and consideration.

CARRIED

**2009 Budget Program - Final**

With regard to the 2009 Budget Program - Final Report, copy attached, Mr. Williams moves, seconded by Mr. Monteith, the Commission confirm approval of the:

- (i) 2009 operating budget program as approved by the Commission on January 14, 2009 and subsequently approved by Municipal Council on February 25, 2009 as set out in Enclosure I, noting the budget calls for total City of London operating budget investment of \$20,294,600;
- (ii) 2009 capital budget specific to new 2009 projects as approved by the Commission on January 14, 2009 and subsequently approved by Municipal Council on February 25, 2009 as set out in Enclosures II through IV; and,

- (iii) 2009 combined capital budget program including new 2009 projects as referenced in clause ii) above and carry forward amounts from 2008 projects in progress as previously approved by the Commission as set out in Enclosure V.

CARRIED.

**AODA – Initial  
Proposed  
Employment Standard**

With regard to the AODA – Initial Proposed Employment Standard Report, copy attached, Mr. Williams moves, seconded by Mr. Usher, the Commission approve the draft letter as set out in the report, as the Commission's response to the Ministry of Community and Social Services with respect to the initial proposed Employment Standard. CARRIED.

**Income Based  
Subsidized Transit  
Fare**

With regard to the Income Based Subsidized Transit Fare Report, copy attached, Mr. Monteith moves, seconded by Mr. Williams, the report be noted and filed. CARRIED.

**Transit Advertising –  
Atheist Ads**

With regard to the Transit Advertising – Atheist Ads Report, copy attached, Mr. Williams moves, seconded by Mr. Monteith, the report be noted and filed. CARRIED.

**Safe Driving Awards**

With regard to the Safe Driving Awards Report, copy attached, Mr. Williams moves, seconded by Mr. Monteith, the report be noted and filed. CARRIED.

**Update Tuition Based  
Pass Program**

With regard to the Update Tuition Based Pass Program Report, copy attached, Mr. Williams moves, seconded by Mr. Usher, the Commission consistent with its previous direction to the Administration, approve the following key provisions associated with the establishment of new contracts with the respective Student Councils at the University of Western Ontario and Fanshawe College.

- i) an initial term of 5 years – commencing September 1, 2009 and ending August 31, 2014
- ii) setting September 1, 2009 pass prices (for the 8 and 12 month pass programs) at 8% over the September 1, 2008 price
- iii) fixing the annual price adjustment at 5% recognizing the adjustment is to take effect September 1 of each year of the contract with the first adjustment taking effect September 1, 2010 and noting the increase takes into consideration inflation, service growth costs and changes in public investment in transit
- iv) providing for multiple 5 year renewal terms, with starting price and price adjustment formula for each 5 year term being subject to the approval of each party, with such approval being by October 1 prior to the expiration of the contract
- v) provision for either party to cancel the contract for any reason by October 1 of the proceeding school year

CARRIED.

**Date of Next  
Meeting**

The Commission confirmed the date of the next meeting as follows:

Wednesday, April 29, 2009 - 4:30 p.m.

**In Camera  
Session**

Consistent with the provision of Section 239 of the Municipal Act, Mr. Williams moves, seconded by Mr. Usher, the Commission move In Camera to consider personal matters about identifiable individuals, including municipal or local board employees. CARRIED.

At the In Camera session, the Commission met to consider a personal matter about identifiable individuals, including municipal or local board employees.

Pursuant to procedural requirement of Section 239 of the Municipal Act, Mr. Williams moves, seconded by Mr. Monteith, the Commission receive the verbal report, In Camera and at the public session report same as progress on personal matters about identifiable individuals, including municipal or local board employees. CARRIED.

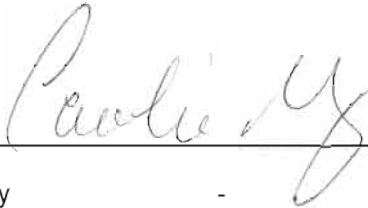
**Adjournment**

Mr. Williams moves, seconded by Mr. Usher, the meeting be adjourned. CARRIED.  
The meeting adjourned at 6:00 p.m.



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D. Waininger - Vice-Chair



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C. Roy - Secretary