

**MINUTES OF THE LONDON TRANSIT COMMISSION  
HELD IN THE COMMITTEE #1 IN CITY HALL AT 4:30 P.M.  
ON WEDNESDAY, JANUARY 27, 2010**

Those present were

Mr. D. Winninger	-	Chair
Mr. G. E. Williams	-	Vice-Chair
Mr. F. Berry	-	Commissioner
Mr. R. Monteith	-	Commissioner
Mr. H. L. Usher	-	Commissioner

Also present were

Mr. L. E. Ducharme	-	General Manager
Mr. D. Anderson	-	Director of Plant & Equipment
Mr. J. D. Ford	-	Director of Transportation & Planning
Mr. A. Hynes	-	Director of Human Resources
Mrs. K. Paleczny	-	Director of Finance & Administration
Mrs. C. Roy	-	Secretary

Two delegations, media and general public were also in attendance.

**Meeting to order**

The Chair called the meeting to order.

**Completion and  
Acceptance of  
Agenda**

The Chair called for acceptance of the agenda. Mr. Monteith moves, seconded by Mr. Usher, the acceptance of the agenda. CARRIED.

**Disclosures  
of Interest**

The Chair called for disclosures of interest with respect to the agenda. There were no conflicts of interest declared.

**Minutes**

Mr. Williams moves, seconded by Mr. Monteith that the minutes of the meetings held on September 30, 2009; October 21, 2009; October 23, 2009; November 12, 2009; November 13, 2009; November 26, 2009; November 27, 2009; December 1, 2009 and December 14, 2009 be approved as amended noting minutes for the December 1, 2009 were amended to reflect that Mr. Monteith took part in the meeting by telephone.

CARRIED.

**Amending LTC Policy  
to Allow Segways on  
Transit Services**

The Commission received a presentation from Mr. Wilford Shiell, requesting amending LTC Policy to allow segways on transit services (specialized transit), copy attached.

Mr. D. Ferguson was in attendance from Voyageur and advised the Commission having tested securement of the segway and would not approve transportation of same on their vehicles

With regard to the presentation and letter, Mr. Usher moves, seconded by Mr. Williams, the Commission approve maintaining the existing policy prohibiting the conveyance of segways on London's conventional and specialized services and direct the Administration take no further action in respect of the request.

CARRIED.

**City of London Urban  
Structure Plan**

The Commission received a presentation from Mr. John Fleming, Manager – Implementation and Mr. Jerzy Smolarek, Urban Design Technician for the City of London, regarding the City of London Urban Structure Plan, Mr. Usher moves, seconded by Mr. Williams, the presentation was noted and filed.

CARRIED.

**Transit Vision 2040 Strategy**

With regard to the Transit Vision 2040 Strategy report, copy attached, Mr. Usher moves, seconded by Mr. Williams, the Commission:

- (i) endorse the Transit Vision 2040 Strategy as set out in Enclosure I; and
- (ii) direct the Administration ensure same is reflected in London Transit's 2011 to 2014 Business Plan and to reflect the communication and promotion of the strategy as part of the 2010 Work Plan, particularly in dealing with the development of City's Transportation Master Plan 2030.

CARRIED.

**Financial Update – General**

With regard to the Financial Update – General amended report, copy attached, Mr. Monteith moves, seconded by Mr. Usher, the amended report be noted and filed.

CARRIED.

**2010 Capital Budget – Bus Replacement/Expansion Program**

With regard to the 2010 Capital Budget – Bus Replacement/Expansion Program amended report, copy attached, Mr. Monteith moves, seconded by Mr. Williams, the Commission:

- (i) approve the purchase of one additional bus in 2010 replacing Bus #434, which incurred significant damage to its electrical system as a result of a fire, at a cost of \$458,332 including preparation and net provincial sales tax and which would be funded from projected cost savings within the 2010 bus replacement program, net insurance proceeds and the Commission's other capital infrastructure reserve fund; and
- (ii) approve reducing the number of expansion vehicles budgeted for 2010 from two to one with the reduction serving as an offset to increasing the number of replacement vehicles by one, noting the one expansion vehicle to be eliminated was to be fully funded by Provincial Gas Tax.

CARRIED.

**Customer Service Update - 2009**

With regard to the Customer Service Update – 2009 report, copy attached, Mr. Monteith moves, seconded by Mr. Williams, the report be noted and filed.

CARRIED.

**New Year's Eve Service – December 31, 2009**

With regard to the New Year's Eve Service – December 31, 2009 report, copy attached, Mr. Williams moves, seconded by Mr. Usher, the Commission:

- (i) direct the Administration review the operational and cost benefit issues associated with the provision of New Year's evening service, including assessing various sponsorship options; and
- (ii) the balance of the report be noted and filed.

CARRIED.

**Update – Automatic Vehicle Location and Communication (AVLC)**

With regard to the Update – Automatic Vehicle Location and Communication (AVLC) report, copy attached, Mr. Monteith moves, seconded by Mr. Williams, the report be noted and filed.

CARRIED.

**Lease Renewal – Downtown Ticket Office**

With regard to the Lease Renewal – Downtown Ticket Office report, copy attached, Mr. Usher moves, seconded by Mr. Berry, the Commission approve exercising the option for a five year lease renewal term for space for the downtown ticket office at 150 Dundas Street with Atlantis Realty Services Inc. effective September 1, 2010 at the base annual lease rate of \$15,289.30 and an additional charge of approximately \$8,400.00 annually covering taxes and common area charges which would be subject to increase based upon changes in realty taxes to a maximum of 6%.

CARRIED.

**Revised Commission Purchasing Policy**

With regard to the Revised Commission Purchasing Policy report, copy attached, Mr. Usher moves, seconded by Mr. Berry, the Commission approve the revised London Transit Commission Purchasing Policies and Guidelines as set out in Enclosure I, noting the recommended changes are in keeping with those changes recently adopted by Municipal Council for the City of London Procurement of Goods and Services Policy.

CARRIED.

**Commission Work Programs - 2010 Provisional Work Program and 2009 Work Program and 2009 Work Program - Final**

With regard to the Commission Work Programs - 2010 Provisional Work Program and 2009 Work Program amended report, copy attached, Mr. Williams moves, seconded by Mr. Berry, the Commission:

- (i) direct the Administration include assessing the rebranding of the London Transit Commission in the 2010 Work Program; and
- (ii) the balance of the report be noted and filed.

CARRIED.

**2010 Commission Meeting Dates**

With regard to the 2010 Commission Meeting Dates report, copy attached, Mr. Usher moves, seconded by Mr. Williams, the Commission confirm the dates of the 2010 Commission regular meetings as follows, noting the meetings are held on the last Wednesday of the month with a starting time of 4:30 p.m.:

Date

January 27, 2010	
February 24, 2010	
March 31, 2010	
April 28, 2010	
May 26, 2010	
June 30, 2010	
July 2010	- Meeting at the call of the Chair
August 2010	- Meeting at the call of the Chair
September 29, 2010	
October 27, 2010	
November 24, 2010	
December 2010	- Meeting at the call of the Chair

CARRIED.

**Date of Next Meeting**

The Commission confirmed the date of the next meeting as follows:

Wednesday, February 24, 2010 - 4:30 p.m.

**In Camera Session**

Consistent with the provision of Section 239 of the Municipal Act, Mr. Williams moves, seconded by Mr. Usher, the Commission move In Camera to consider:

- (i) personal matters about identifiable individuals, including municipal or local board employees; and
- (ii) progress on matters dealing with the security of the property of the municipality or local board.

CARRIED.

At the In Camera session, the Commission met to consider:

- (i) personal matters about identifiable individuals, including municipal or local board employees; and
- (ii) progress on matters dealing with the security of the property of the municipality or local board.

**Administrative Support Staff Policy Statement - 2009**

With regard to the Administrative Support Staff Policy Statement - 2009 report, Mr. Usher moves, seconded by Mr. Monteith, the Commission approve the changes to the Administrative Support Staff Policy Statement for the period of July 1, 2009 to March 31, 2013 as set out in Enclosure I noting the changes provide for a 12.6% increase in job rates over the forty five month period and total increase in the cost of compensation of 12.8%.

CARRIED.

**Senior Management and Management Staff Policy Statement - 2009**

With regard to the Senior Management and Management Staff Policy Statement – 2009 report, Mr. Usher moves, seconded by Mr. Berry, the Commission:

- (i) approve the changes to the Senior Management and Management Staff Policy Statement for the period of July 1, 2009 to December 31, 2010 as set out in Enclosure I, noting the changes provide for a 5.0% increase in job rates over the eighteen month period and a total increase in the cost of compensation of 4.7%;

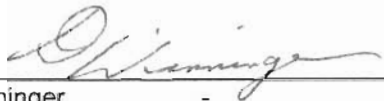
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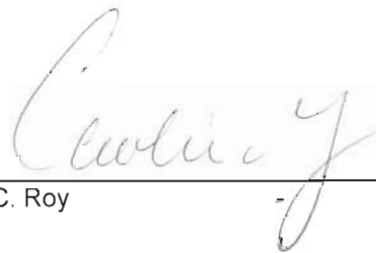
- (ii) approve, consistent with the terms of the respective policy statement and notwithstanding individual performance may warrant above range merit payment for 2009, forgoing the payment of any above range merit payment for 2009 to the Senior Management and Management Staff.

CARRIED.

**Adjournment**

Mr. Usher moves, seconded by Mr. Berry, the meeting be adjourned. CARRIED. The meeting adjourned at 8:20 p.m.

  
D. Winninger - Chair

  
C. Roy - Secretary